



## Strathmartine

# COMMUNITY ENGAGEMENT ACTION PLAN

2008-2011

## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

2008 - 2011

### CONTEXT

The Community Engagement Action Plan seeks to build on this approach by encouraging the people who live and work in the Strathmartine area to see themselves as stakeholders in raising and addressing local concerns.

This Action Plan is a first attempt at bringing together information from a range of agencies in one document. The challenge is to ensure that the action points are implemented and that a robust review mechanism is put in place to monitor the effectiveness of the planned developments. The Community Engagement Action Plan is an integral part of the local Community Planning Process and will be monitored in line with the mechanisms already agreed.

The Community Engagement Action Plan sets out to:

- Better inform
- Improve understanding
- Develop constructive dialogue
- Raise the levels and quality of participation

### KEY AREAS

**Information:** The provision and exchange of information is a two way process. While we will disseminate and encourage the circulation of information about Council services we will also gather and re-present intelligence about communities to better inform people about Dundee City Council and partner services in their area.

**Understanding:** The City Council and its partners will support and provide appropriate opportunities for residents to examine local issues and to clarify how desirable solutions can be achieved. We will encourage stakeholders to share their plans and raise the general level of public awareness about Dundee City Council and its services, the services of our Community Planning partners and the issues that effect the development and delivery of these services.

**Dialogue:** We will ensure that all stakeholders in the community have the opportunity to contribute to setting local priorities for action and to ensure that their views will be taken into account when making decisions about the development of services or projects affecting their community. We will listen to the views of local representatives and other stakeholders before initiating actions and will welcome critical comment on proposals for action.

**Participation:** Our aim is to persuade more people to take part in the organised life of their community. We also view individual participation as a fundamental step towards the development of community networks. Without participation there is no engagement, with no engagement there is no dialogue, with no dialogue there is no exchange of information and no learning.

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**STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN**

STRATEGIC AREA: INFORMATION

REVIEW DATE: JANUARY 2009

<b>Community Engagement Structure</b>	<b>Current Position</b>	<b>*Planning Review (Action Points)</b>	<b>*Working Together Review (Action Points)</b>	<b>By Whom</b>
Information Points	Information Points, including community notice boards are in place, giving a variety of information and opportunities to the whole of the community. Based in central points, local libraries, police stations and community facilities.	<p>Information Points are in need of repair in some areas. Need for strategy on repair and maintenance.</p> <p>Expand range of information points to include Downfield.</p> <p>Electronic signs – signalling developments or what’s on to be placed in Ardler and Kirkton Community Centres.</p>	<p>St. Mary's community would like St. Giles Community information board to be moved to Community facility.</p> <p>Bus shelters to be used for local community planning information.</p> <p>Agencies and Projects have agreed to organise information stalls to promote opportunities for Adult Learning and Health promotion opportunities.</p>	<p>Leisure &amp; Communities</p> <p>LCPP</p> <p>Tayside Police Leisure &amp; Communities AVT</p> <p>Leisure &amp; Communities</p> <p>Leisure &amp; Communities</p>
Community Newsletters	<p>Newsletters produced quarterly for Ardler, St. Mary’s and Kirkton. Sanctuary also produce newsletter for their tenants in Ardler.</p> <p>Newsletters provide information on a wide range of community events and news.</p>	<p>Need to involve more members of the community, including young people in the production and encourage more local people to contribute articles.</p> <p>Kirkton Khronicle to be delivered to every household in Kirkton.</p>	Adult Learning newsletter distributed widely across area, promoting adult learning opportunities.	<p>AVT</p> <p>SMART</p> <p>Kirkton Community Centre</p> <p>Community Safety Team</p>

**STRATHMARTINE**

**COMMUNITY ENGAGEMENT STRATEGY**

## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

STRATEGIC AREA: INFORMATION (CONTINUED)

REVIEW DATE: JANUARY 2009

Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Community Maps/ Directories	<p>A variety of brochures, flyers and programmes, directories and general information leaflets are distributed to various community information points across Strathmartine area.</p> <p>Community Maps exist for Ardler and Kirkton.</p>	<p>Need more co-ordination of information. Where possible need to share distribution costs.</p> <p>Programme of activities to be produced by St. Mary's Community Facility Mgt Group.</p> <p>Local directories of services need to be reviewed. Community maps need to be reviewed and reprinted.</p>	<p>Online map of Strathmartine, will provide information on local services and facilities at; <a href="http://www.dundee.gov.uk/wardmaps/strathmartine.html">www.dundee.gov.uk/wardmaps/strathmartine.html</a></p>	<p>Local agencies, including Leisure &amp; Communities AVT Community Centres</p>
Web-Based Community Information	<p>Web sites currently developed include AVT, DCC and Tayside Police.</p>	<p>Encourage local groups to provide information for web based services. Need to ensure information is accurate and updated regularly.</p> <p>Online community map for Strathmartine to be developed, listing key facilities and resources</p>	<p>Up to date information relating to Adult Learning Opportunities can be accessed at Discover Learning Website; <a href="http://www.discoverlearning.org">www.discoverlearning.org</a></p> <p>Community Safety Partnership website being developed.</p> <p>Online map of Strathmartine, will provide information on local services and facilities at; <a href="http://www.dundee.gov.uk/wardmaps/strathmartine.html">www.dundee.gov.uk/wardmaps/strathmartine.html</a></p>	<p>AVT Leisure &amp; Communities Tayside Police</p> <p>C S P</p> <p>DCC</p>

## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

STRATEGIC AREA: INFORMATION (CONTINUED)

REVIEW DATE: JANUARY 2009

Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
E-Mail Briefings	Email briefings are produced and distributed quarterly.	Continue to provide good circulation to include local service providers. Encourage LCPP members and agencies to contribute to Email briefings.	Extend circulation.	Leisure & Communities with LCPP members.
Neighbourhood Forums	There are annual Forums in Ardler, Kirkton and St. Mary's. In addition forums have been held as appropriate in other areas of Strathmartine.	Continue to deliver events, with greater involvement of facilitation by other service providers and LCPP members.	Need to explore creative methods of engaging with non priority areas in Strathmartine.	Leisure & Communities AVT Kirkton Partnership
Community Festivals/ Events	Community Festivals are held in St Mary's, Ardler and Kirkton between June and August. Opportunities exist for local consultation and for public information provision.	Ardler Fun Day Kirkton Festival St. Mary's Fun Day	Ensure as wide a range of information available at events, including regeneration, community safety, local projects and community services.	Regeneration Team, Centre Management groups and AVT.

**STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN**

STRATEGIC AREA: UNDERSTANDING

REVIEW DATE: JANUARY 2009

Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Community Group Support	A number of agencies provide direct support to Community Groups in the Strathmartine area.	<p>Explore collaborate action between partner agencies through CLD sub groups.</p> <p>Develop creative ways of consulting non-participants, excluded groups and young people.</p> <p>Develop existing forums and groups.</p>		Leisure & Communities
Learning/Training Opportunities	A number of agencies provide opportunities for local community groups to acquire new skills and knowledge.	Continue to identify and respond to learning and training needs of community groups and individuals.		Leisure & Communities
Seminars/Conferences	<p>Sanctuary provides a Tenants Conference annually.</p> <p>CRF forum members support city wide seminars, events and gatherings.</p> <p>Members of registered tenants groups attend Tenants Federation events.</p>	Ensure that community volunteers are kept informed about opportunities for debate, discussion and networking.	LCPP annual event will provide opportunity to present information and debate local issues and strategies.	Sanctuary LCPP CLD Worker (Regeneration)

## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

STRATEGIC AREA: UNDERSTANDING (CONTINUED)

REVIEW DATE: JANUARY 2009

Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Neighbourhood Forums	There are annual Forums in Ardler, Kirkton and St. Mary's. In addition forums have been held as appropriate in other areas of Strathmartine.	Continue to deliver events, with greater involvement of facilitation by other service providers and LCPP members.	Explore ways of engaging within non priority areas.	Leisure & Communities AVT Kirkton Partnership
Postal Panels	Various postal panels have been developed to respond to particular developments.	Explore possibility of developing postal panel for Downfield area.	Involve CLD partners in creating panel.	Leisure & Communities
Community Profiles	Community profile information for Strathmartine is being reviewed.	Community Profile will be available electronically. Information will be easily accessible and up to date.	Paper based profile will be updated.	Leisure & Communities
Community Consultation/ Stakeholder Events	Agencies and departments consult service users on their own provision. Methods include questionnaires and focus groups.	Explore more creative ways to consult with communities.  Explore methods to feedback results.  Promote celebration events within the community.  Ensure community engagement standards are used.	LCPP to have annual event to promote Community Planning issues.	Various agencies.  LCPP Leisure & Communities



## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

STRATEGIC AREA:  DIALOGUE

REVIEW DATE:  JANUARY 2009

Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Round Table Events/Reference Groups	<p>The Kirkton Partnership hosts a roundtable event annually.</p> <p>Roundtable meetings allow local people to get around table with local service providers to create mutual understanding.</p>	<p>Explore and develop the use of roundtable meetings within the existing structures in Ardler and St. Mary's.</p>	<p>Extend invites to wider community, including adult learning groups and youth groups.</p>	<p>Leisure &amp; Communities LCPP</p>
LCP/CLD Events	<p>The 3 annual neighbourhood forums are set against the context of local community plan themes and priorities.</p> <p>CLD partnerships included in all neighbourhood forums.</p>	<p>Explore CLD partnership events being held in Strathmartine.</p>		<p>Leisure &amp; Communities</p>
CRF Forums/Events	<p>CRF meets monthly. Each meeting provides opportunities for dialogue and discussion.</p> <p>CRF gatherings quarterly and Chairs/Vice chairs meetings monthly.</p> <p>Regular input from service providers and groups to forum.</p>	<p>3 CRF elections annually, electing 5 local people from St. Mary's, Kirkton and Ardler.</p> <p>Encourage those not elected to attend meetings as observers and attend induction training.</p> <p>Encourage CRF members to attend city wide gatherings.</p>		<p>Leisure &amp; Communities LCPP</p>

**STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN**

STRATEGIC AREA: DIALOGUE (CONTINUED)

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Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Community and Voluntary Sector Networks	<p>Kirkton Partnership and Tackle Crime provide networking opportunities for Kirkton.</p> <p>AVT provide through sub groups opportunities for networking in Ardler.</p> <p>SMART provide networking opportunities for networking in St. Mary's.</p>	Encourage the development of further networking opportunities through involvement in events such as conferences and Roundtables.	Encourage Community Facility in St. Mary's to network with agencies and community to enable support and develop services in line with local needs.	Leisure & Communities
CLD Partnerships	2 thematic sub groups from the CLD partnership currently meet in the Strathmartine area – Youth Work providers and Adult Learning.	<p>Sub groups to continue to meet 3 times per year.</p> <p>All work linked to Community Planning process.</p>	To be reviewed in 2009, including Community Safety.	Leisure & Communities
Youth Forums	<p>Opportunity for young people to contribute via consultation with Youth Workers on variety of local and citywide issues. Consultation takes place in schools, outreach work and in youth café.</p> <p>Youth Work providers group can feed in youth work issues to community plan.</p>			

## STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN

STRATEGIC AREA: PARTICIPATION

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Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Community Councils and/or	There are no Community councils in operation in the Strathmartine ward.			
Neighbourhood Representative Structures	Kirkton Partnership and Ardler Village Trust are officially recognised Neighbourhood Representative Structures.	Continue to support existing Neighbourhood Representative structures.  St. Mary's to continue with SMART representing residents interests.		DCC Leisure & Communities Communities Officer
Community Regeneration Forums	There is a Community Regeneration Forum representing Ardler, Kirkton and St. Mary's.	Ensure the continued support to 5 members representing the 3 cluster areas on the CR Forum, including training.	Support those residents who were not elected to attend as observers and receive training.	CLD Worker (Regeneration)
Working Groups/Task Groups	Short term Sub groups were created against 6 community planning themes.	Sub groups very successful in addressing Local Community Plan outputs.	Develop CP theme groups from LCPP and wider membership.	LCPP voluntary sector

**STRATHMARTINE COMMUNITY ENGAGEMENT ACTION PLAN**

STRATEGIC AREA: PARTICIPATION (CONTINUED)

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Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Representation on Dundee Partnership Structures	<p>Community members active on BSC group, Community Safety Partnership and Policy and Resources.</p> <p>LCPP community membership; 4 places drawn from CRF, AVT, Kirkton Partnership and SMART.</p>	Continue to support community representation on Dundee Partnership structures.		DCC Leisure & Communities Communities Officer and CLD Worker (Regeneration)
Local Management Groups	<p>Kirkton Community Centre, Ardler Complex and St. Mary's Community Facility have local management groups in place. These groups have charitable status.</p> <p>A number of community projects and resources are managed by local people eg. Churches.</p>	<p>Management groups at Adler and Kirkton are supported by Centre Managers. St. Mary's management group to be supported by Regeneration Team.</p> <p>Voluntary and community groups are independent, accessing resources and information aiding capacity building.</p>		<p>DCC Leisure &amp; Communities</p> <p>Centre Managers Communities Officer CLD worker (Regeneration)</p> <p>Centre Managers Communities Officer CLD worker (Regeneration)</p>

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STRATEGIC AREA: PARTICIPATION (CONTINUED)

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Community Engagement Structure	Current Position	*Planning Review (Action Points)	*Working Together Review (Action Points)	By Whom
Youth Action Groups	Opportunity for young people to contribute via consultation with Youth Workers on variety of local and citywide issues. Consultation takes place in schools, outreach work and in youth café. Youth Work providers group can feed in youth work issues to community plan.			DCC Leisure & Communities



[www.dundeepartnership.co.uk](http://www.dundeepartnership.co.uk)

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