

Cardiff Council's Outcome Agreement with the Welsh Assembly Government 2010-13

We have worked with our partners within Cardiff to draft and agree a set of outcomes for Cardiff. These outcomes will form the backbone of all the partners planning arrangements to ensure that we are all working towards meeting the needs, and aspirations of the communities, customers and citizens of Cardiff.

These outcomes are

- People in Cardiff are safe and feel safe
- Cardiff has a thriving and prosperous economy
- People in Cardiff achieve their full potential
- Cardiff is a great place to live, work and play
- People in Cardiff have a clean, attractive and sustainable environment
- People in Cardiff are healthy
- Cardiff is a fair, just and inclusive society

These outcomes fit in to the Welsh Assembly Government Outcome Agreement Framework which is aligned to its One Wales agenda, the Seven Core Aims and Our Healthy Future strategies.

Our Corporate Plan 2010 – 13 has embraced these outcomes and we are working on the next phase of supporting the delivery of these outcomes by developing an Integrated Partnership Strategy (IPS) that will ensure that the Community Strategy, the Children and Young Peoples Plan, the Health Social Care and Wellbeing Plan and the Safer Capital Community Safety Strategy use the same needs assessment and the use of the Results Based Accountability methodology. The IPS will ultimately form a more coherent set of delivery plans across the partnerships in Cardiff.

The content of this Outcome Agreement is based on the priorities for collaborative work which is set out in our Corporate Plan 2010-13.

Theme 1 Improved quality and length of life with fairer outcomes for all

WAG outcome – reduced inequities in Health

What are we trying to achieve?

'People in Cardiff are healthy'

Ensuring that vulnerable people have access to services to reduced health inequality by broadening and deepening the approaches to integrated health and social care. Recognition of the unique individual needs of each vulnerable person and ensuring that the optimal match is made with all the support services that could be available from every source. We will achieve this by working in collaboration with the Cardiff and Vale University Health Board and the third sector.

Current Strengths

Joint working has been recognised universally as the way to provide targeted support services that avoid duplication and make best use of the skills available across service providers. Integrated approaches have already commenced around adult mental health and learning disabilities services.

Areas for Improvement

Decision making should be based on clear, open evidence that concentrates on whether anyone is better off.

Key Risks

Lack of focussed data collection across the partners

Improvement Planned – What will success look like?

Developed public services that are responsive to local needs of older and vulnerable people by implementing 'step down' arrangements to support those leaving hospital and 'step up' arrangements to prevent hospital admission by providing short term interventions, therapy, care, and social work input. This integrated approach will assist in maximising independence.

Actions	Timescales
Develop neighbourhood focussed groups around sharing information and a model of service delivery planning in partnership with Cardiff and the Vale University Health Board	
Review the opportunity to streamline service provision in the north-west and south east localities by identifying services that could be jointly and separately offered/delivered on a locality basis	2010/11
Pilot the basis of Locality Team approach in Cardiff East	2010/11
Based on the Locality Team project roll out to west Cardiff 2011/12	2011/12
Examine and if possible implement joint working arrangements for older people and people with physical disabilities	2012/13
Clear identification of data requirements and allocation of collection responsibilities to help inform service planning in partnership with Cardiff and the Vale University Health Board	
Work with the UHB to establish a method for mapping Council service user data and patient data from the UHB to establish if there is a correlation in health and social need	2010/11
Pilot the approach in Cardiff West	2011/12
Review future priorities based on the mapped data	2011/12
Review information as a result of the mapped data and review future priorities based on the mapped data	2012/13
Develop data requirements that will support joint working around older people and people with physical disabilities	2012/13

Evidence

Measures	Baseline 2009/10	Target 2010/11	Target 2011/12	Target 2012/13
% of people helped back to independence without ongoing care services, through short term intervention	70%	72%	74%	75%
% of people with complex care needs whose needs are reduced by short term intervention	n/a	Baseline to be set		
Number of people supported through intermediate care services	1124	1300	1400	1400
Customer satisfactions as measured by questionnaire	97%	97 – 100%	97 – 100%	97 – 100%

Theme 2 - Good social care allows people a better quality of life

WAG outcome - People are protected from harm and abuse

What are we trying to achieve?

'People in Cardiff are safe and feel safe'

Improving the safeguarding of vulnerable citizens by promoting the recognition and safeguarding of vulnerable people across partner agencies. We will achieve this by working in collaboration with the Cardiff and Vale University Health Board, the Vale of Glamorgan Council

Current Strengths

Joint working has been recognised as the optimal method for safeguarding vulnerable people. Protocols for data sharing are being developed.

Areas for Improvement

Work with partners to help ensure that agencies work together to assess and respond to individuals needs.

Key Risks

Changing demographics and increasing expectations of vulnerable people put more pressure on social care and health services, increasing the risk of service failure.

Improvement Planned – What will success look like?

An improved response to adult protection issues within Cardiff by assuring that risks to the individual are being managed more effectively.

Actions	Timescales
Establish a joint area protection officer committee across both Cardiff and the Vale	
Assess the feasibility, complete and implement the arrangements for a joint officer committee	2010/11
Develop and audit process within the remit of the Adult Area Protection Committee	2010/11
Ensure all partners are aware of the forthcoming All Wales Policies and Procedures	2011/12
Amend training and documentation to ensure adherence to the revised Policies	2011/12
Review documentation to ensure that it remains fit for purpose	2011/12
Review documentation to ensure that it remains fit for purpose	2012/13
Deliver the necessary training and support to ensure the shared understanding of the application of Adult Protection procedure and deliver consistent outcomes for individuals deemed to be in need of protection	2011/12
Implement a process for surveying the views of the vulnerable adult or their carer on their experience of the POVA process	2010/11
Review the findings of the surveys undertaken in 2010/11 and feed into the development of the service	2010/11
Review the findings of the surveys undertaken in 2011/12 and feed into the development of the service	2011/12
Review the findings of the surveys undertaken in 2012/13 and feed into the development of the service	2012/13
Implement follow up assurance visits to providers to ensure that appropriate outcomes are achieved	2011/12

Evidence

Measure	Baseline 2009/10	Target 2010/11	Target 2011/12	Target 2012/13
The percentage of adult protection referrals completed where the risk has been managed*	80.3%	81%	82.5%	84%
The percentage of vulnerable adults/carers who were satisfied with the service they received		Establish baseline	80%	85%
The percentage of satisfactory assurance visits where outcomes are delivered		Establish baseline	90%	95%

* The risk has been 'managed' when it has either:-

Been removed i.e. it is no longer necessary to have an adult protection plan in place

Been reduced or there are improved safeguards to the client/property e.g. if specific concerns have been investigated and an effective plan put in place to manage them, they can be said to fit into this category

An adult protection plan has been put in place

Theme 3 – A strong and prosperous economy helps reduce poverty

WAG outcome - Business in the local economy are supported to thrive

What are we trying to achieve?

'Cardiff has a thriving and prosperous economy'

Support businesses and communities by working with partner organisations to match citizens with emerging employment opportunities in the city. We will achieve this by working in collaboration with the private sector, the Vale of Glamorgan Council, South Wales Police, South Wales Fire & Rescue, Health service (GP's and Health Visitors), citizens and communities of Cardiff

Current Strengths

Over a decade of partnership working has led to consistent improvement in employment opportunities

Areas for Improvement

Mechanisms to maximise and improve employment opportunities are put in place

Key Risks

UK economy continues to decline and that public sector cuts reduce available support services

Improvement Planned – What will success look like?

A vibrant local economy with high employment levels together with a level of economic prosperity that enables everyone to have a high quality living and working environment. At this time of economic uncertainty, job opportunities are already at a premium, with many job seekers competing for fewer jobs. It is imperative to ensure a co-ordinated approach to employment preparation and training, and that all employment preparation is directly relevant to the needs of the current labour market. The Cardiff Community Learning Network, which comprises all training and education providers in Cardiff, is working to provide the broadest range of learning and vocational training opportunities are available throughout the city region and in locations that are readily accessible to learners. A primary aim is to ensure a pool of well-prepared job seekers appropriate to the needs of employers.

Actions	Timescales
Work in partnership (see list for full details) to deliver new employment opportunities through the future Jobs Fund (figure will be available until October 2011 after the closure of the programme on 31st March 2011)	2010/11 and first 6 months 2011/12
Deploy the Training and Employment Model founded from the work on SD2 with our partners (Barry College, the Contact Centre Forum, and Ocean Developments) to maximise the opportunities for local people in the Roath Basin, Ely Bridge, Dumballs Road and Callaghan Square developments	
Negotiate and agree the implementation of the Model (site specific)	2010/11
Negotiate and agree targets for the measures contained in this Outcome Agreement on a site specific basis	2010/11
Roll out implementation as agreed including the collection, monitoring and reporting of the agreed measures within this Outcome Agreement	2010/13

Evidence

Measure	Baseline 2009/10	Target 2010/11	Target 2011/12	Target 2012/13
Number of Centre users assisted into employment by the LTE	2,620	3,000	3,000	3,000
Numbers of trainees moving into employment assisted by LTE and the Cardiff Training Consortium	1,265	1,750	1,750	1,750

Future Jobs' Fund partners are Job Centre Plus and participating employers.

These employers are Cardiff Council, Harbour Authority, Cardiff Trading Standards, The Boy's Brigade, Taff Housing Association, The Huggard Centre, Cardiff Mind, Cadwyn Housing Association, Opportunity Housing Plus, Cardiff & Vale UHB, Cardiff Credit Union, Flyer Distribution UK, RCMA, , Prince's Trust, Pedal Power, Coleg Glan Hafren, Speakeasy Advice Centre, South Asian Women's Association, Evolvin, South Wales Fire and Rescue, Fairbridge, South Wales Police, Somali Youth Association, Barry College, Workers Education Association, Grassroots (Cardiff) Ltd, Race Equalities First, Elan Wales (European Live Arts Network), St Michael's College, Newydd Housing Association, The Vine Trust, Cardiff Citizen Advice Bureau, Sett Software, Novas Scarman, Cardiff & Vale Coalition for Disabled People, Re-create, Mark Pearson Construction, HEESO, Countryside Council – Wales, Fix Training, World Boxing Council, Clybiau Plant – Empowering Children's Partnership, Re-create, Voluntary Action Cardiff, Groundwork Wales, Women's Aid, South Riverside Community Development Centre

Theme 4 – Children and young people grow up as active citizens and achieve the highest possible standards of wellbeing

WAG Outcome - All Children and Young People in Wales have a flying start in life

What are we trying to achieve?

Raise the standards of language, literacy and communication. We will achieve this by working in collaboration with schools and the wider community. The aim of the Cardiff Language, Literacy and Communication Strategy is to improve functional literacy for all pupils by the end of KS2, or as soon after as possible.

We use the nationally agreed definition of functional literacy - a reading age of 9 years 6 months; we also include Level 3 in all English/Welsh attainment targets.

We have identified a number of schools where the levels of functional literacy were of most concern and have focused additional support and training in these schools. We have worked in High school and their family of school clusters. We have focused primarily on the Fitzalan, Llanrumney and Michaelston clusters. This has identified 21 primary schools for enhanced support and training. We have not targeted specific group e.g. SEN or ethnic groups specifically. We have aimed to provide schools with skills, tools and resources to meet the needs of the full range of learners and to overcome any barrier to their achieving functional literacy through a graduated response

NB - The definition of functional literacy is a reading age of 9 years 6 months. This is nationally accepted as the low average level for adults. A reading age of 9.6 gives access to reading material thought to be needed to function e.g. reading a tabloid newspaper. Literature made available to the public are meant to have regard for this level. Prof Tommy Mackay, who led the West Dunbartonshire literacy Project, which eradicated illiteracy in the area, used this definition and his work has informed our Language, Literacy and Communication Strategy. In our strategy we decided to extend our definition of functional literacy for Cardiff pupils to a reading age of 9.6 plus at least level 3 in all attainment targets in English/Welsh (oracy, reading and writing) as we did not want a narrow reading accuracy definition rather than a working functional literacy.

Current Strengths

Well established partnership and community based working is already in place which lays the foundations for implementation of the Strategy.

The data we have to date shows some impact:

	All Cardiff pupils	Pupils in supported primary schools 21 schools
July 2009 % achieving functional literacy by end of year 6	75.6%	54.5%
July 2010 % achieving functional literacy by end of year 6	76.2%	62.0%
Increase	0.6 %	7.5%

In addition to the support provided to primary schools we have also worked with the 3 high schools to enhance literacy provision. One of the main methods used has been the introduction of an accelerated reading programme. This appears to have had good impact in the 2 schools who have implemented it over the last year. Llanrumney have started the programme this year and therefore we do not have data yet.

	Fitzalan High	Michaelston CC
2009 % functionally literate on entry to year 7 (end of year 6 reading test results)	56.6%	51.2 %
2010 % functionally literate end of year 7	69.3 %	72%
increase	12.7%	20.8%

We have also this year started focused work in 4 Welsh medium schools but have no data to report as yet

Areas for Improvement

1 Ensuring a high profile for, and engage, all stakeholders in the implementation of the Language, Literacy and Communication Strategy around the objective of achieving functional literacy.

3 Supporting and developing community based initiatives to improve the literacy levels of the wider community and to foster community support for improving literacy levels of schools aged pupils

Key Risks

Communities do not participate

Improvement Planned – What will success look like?

Focus on functional literacy levels is mainstreamed and embedded across the schools in Cardiff and specific communities are supported to actively participate in language and literacy

Actions	Timescales
Communicate and liaise with parents and the wider community in Cardiff	
Develop a publicity campaign to promote the Strategy across the city	2010 - 13
High profile launch/publicity campaign on Red Dragon Radio	2010/11
Establish a dedicated website (including general enquiries, and competitions for children features)	2010/11
Undertake monitoring and evaluation to set milestones for future year	2010/11
Agree milestones for 2011/12	2010/11
Undertake monitoring and evaluation to set milestones for future year	2011/12
Agree milestones for 2012/13	2011/12
Undertake monitoring and evaluation	2012/13
Establish and run community workshops for minority ethnic communities to communicate the strategy and how communities can support the delivery of the strategy	2010 - 13
Raise awareness in the Indian community via the Temple at Diwali (November 2010)	2010/11
Raise awareness in the Somali Community - Butetown History and Arts Venue	2010/11
Raise awareness in the Bengali Community - Riverside Bengali Community Centre	2010/11
Raise awareness in the Pakistani Community-Variou venues (tbc)	2011/12
Raise awareness in the Polish Community at St, Marys Catholic Primary School	2011/12
Undertake monitoring and evaluation to set milestones for future year	2010/11
Agree milestones for 2011/12	2010/11
Undertake monitoring and evaluation to set milestones for future year	2011/12
Agree milestones for 2012/13	2011/12
Undertake monitoring and evaluation	2012/13

Maintain and develop Basic Skills funded programmes for adults e.g. Families Learning Together & Language and Play	2010 - 13
Run two Family Learning Days	2010/11
Secure publicity in Ely Grapevine Community Newsletters	2010/11
Run a Book Start Christmas Spectacular	2010/11
Produce a publicity booklet for schools	2010/11
Undertake monitoring and evaluation to set milestones for future year	2010/11
Agree milestones for 2011/12	2010/11
Undertake monitoring and evaluation to set milestones for future year	2011/12
Agree milestones for 2012/13	2011/12
Undertake monitoring and evaluation	2012/13
Run the Volunteer Reading Partnership Scheme	2010 - 13
Roll out the scheme using volunteers from the community policing service and Rotary Club	2010/11
Provide training for school governors	2010/11
Undertake monitoring and evaluation to set milestones for future year	2010/11
Agree milestones for 2011/12	2010/11
Undertake monitoring and evaluation to set milestones for future year	2011/12
Agree milestones for 2012/13	2011/12
Undertake monitoring and evaluation	2012/13

Evidence

The actions have been taken from the Language Literacy and Communication Strategy Action Plan which links to the ESTYN inspection recommendations and the Children and Young People's Plan core aims. Monitoring will therefore be undertaken by the Council's Schools and Lifelong Learning Division

Outcome Measures (targeted schools)	Baseline	Targets	Timescale
The percentage of pupils achieving average reading level (standardised score 85 or above) in Y3 NFER reading tests (English medium schools) All Wales Reading Test Cymraeg (Welsh medium schools)	Baseline Phase 1 6 schools- Nov 2008 Baseline Phase 2 15 schools – Nov 2009 Baseline Phase 3 6 welsh medium schools - Nov 2010	At least 10% more pupils in the average band in at least 90% schools trained.	2012
The percentage of pupils achieving at least functional literacy* by end of year 6 in NFER reading tests (English medium schools), All Wales Reading Test Cymraeg (Welsh medium schools)	Baseline Phase 1 6 schools- 2008/9 Baseline Phase 2 15 schools March 2009 Baseline Phase 3 6 welsh medium schools March 2010	At least 10% improvement in functional literacy levels in year 6 cohort in at least 90% schools trained	2012
The percentage of pupils achieving at least functional literacy at end of year 7 NFER reading tests (English medium schools), All Wales Reading Test Cymraeg (Welsh medium schools)	July 2010 21 schools	At least 20% of those pupils failing to achieve functional literacy by the end of year 6 who achieve it by the end of year 7	2012

NB These milestones represent the data gathering at the end of each academic year - Teacher Assessment of NC levels, and NFER reading test data (which indicate reading age and acquisition of functional literacy levels). Year on year, we hope to see improving levels

Theme 5 – People have the education and skills to live prosperous, fulfilled lives

WAG outcome - people have improved skills

What are we trying to achieve?

'People in Cardiff achieve their full potential

Improve the quality of planning and partnership working at both strategic and operational levels to improve learner outcomes by focussing on educational attainment, and work around the NEETs agenda. We will achieve this by working in collaboration with Careers Wales, Skills Sector Council, and young people aged 16 – 19.

Current Strengths

Cardiff has the second highest number of people educated to degree level or higher in the UK

Areas for Improvement

Identifying and addressing the issues associated with NEETs

Key Risks

Financial limitations could result in restrictions on opportunities

Improvement Planned – What will success look like?

Skills available are matched to skills required within a vibrant local economy;

Cardiff fully supports the development of skills in our young people so that they are ready for employment and can contribute to a vibrant economy in the capital city. Our skills programme is set out below and is sector leading being one of 3 national pilots supported by the WJEC.

All Cardiff Secondary Schools and FE Colleges are committed to the Welsh Bac. A dedicated officer in the authority has responsibility for supporting schools in the role out in Cardiff. – a flagship WAG development that incorporates Essential and Key Skills

We have invested in the development of an on-line bi-lingual skills tracker where learners can develop a multi-media e-portfolio of evidence on their skills and competencies

This tracker provides for learners from Foundation phase to Post-16 across all schools and learning settings in Cardiff

The tracker generates a skills based CV that young people can use with employers and HE

We are working with employers and sector skills councils to look at how the evidence in the tracker can match with their competency frameworks and others such as the Institute of Leadership & Management (see last item).

We are working in partnership with the WJEC to develop the tracker into an e-portfolio of evidence that leads to accreditation in Essential Skills, the remaining 3 Key Skills and the Welsh Bac. This work should be complete by February 2011 with the first accreditations later that year. This will be available to all 14-19 learners in Cardiff.

We are working with the National Training Federation Wales, the Institute of Leadership & Management, Leadership Wales and the Cardiff University Business School and 4 training providers – Barry College, Acorn Training, ITEC and T2Business Solutions, to develop a pilot course in Leadership & Management for young people aged 15-19. We are using industry standard recognised credits, units and qualifications from the Institute of Leadership & Management's Team Leadership programme. This year around 50 young people representing nearly all of our secondary schools are taking part in the pilot. This is the first programme of its kind in the UK. (Leadership & Management is a priority skill sector in Wales)

the 14-19 local area curricula for Key Stage 4 and Post-16 which provide a breadth of curriculum choice will be tailored to meeting national, regional and local priorities.

Actions	Timescales
Opportunities improved	
Establish robust industry skill sector requirements by working with the Skills Sector Council	2011/12
Increase opportunities to enter training and work. An action plan will develop activity across the following areas; improved identification and referral of young people vulnerable to disengagement with education, training and employment, including earlier identification; improved and better coordination if targeted support, support and challenge; curriculum, activities and interventions that meet the needs of young people at risk or who have disengaged.: involvement of young people and families in shaping provision.	2011/13
Identification of those who are NEET	
Working with Careers Wales to identify 16 – 19 by neighbourhoods	2010/11
Establish a system for data collection across partner agencies (eg. Careers Wales, training and further education providers)	2010/11
Identify specific groups (e.g. young carers, teenage mums, BME communities)	2010/11
Target those identified as ‘hard to reach’ as a result of the implementation of the Strategy	2012/13
Establish and agree an Engagement Strategy	
Coherent and consistent approaches to engagement agreed	2011/12
Implementation of the Strategy across the partners	2012/13
Undertake a review/evaluation of the Strategy in terms of consistency, robustness and achievements	2012/13
Measurement Framework	
Agree data sets across providers. and establish a Report Card based on the Results Based Accountability approach	2010/11
Establish a baseline and the range of targets	2010/11
Implement a reporting framework	2011/12

Evidence

Measure	Baseline 2010/11	Target 2011/12	Target 2012/13
Positive outcomes for 16 – 19s in employment, training and further education	To be established	To be set once baseline is established	
Levels of educational achievement			
The percentage of those engaged in education, employment or training increases (presumably this is around 16 – 19's? Are there specific client group i.e. young carers etc that can also be measured?) This measure will include those young people 16-19 who have left school and the development of targets relating to particularly vulnerable groups which will include amongst others Care Leavers and those young people in the Youth Justice System			

Theme 6 – communities are vibrant and safe with access to good housing and sustainable transport

WAG outcomes: Improved quality of existing stock

What are we trying to achieve?

Comprehensive improvement to the street scene, housing conditions and public health by partnership working to adopt and implement a licensing scheme for Houses in Multiple Occupation (HMO) in a densely populated student area of Cardiff – Cathays Community Ward. We will achieve this by working in collaboration with the 3 Universities, South Wales Police, South Wales Fire & Rescue, Landlords and students unions

Current Strengths

Support secured from partners to declare the area and to establish partnership arrangements to deliver key outcomes. This support is from a wide range of partners – including the 3 local universities, students' unions, statutory agencies – police / fire service, National Landlord Accreditation Wales Scheme, internal services to the Council – pollution control, pest control, trading standards, waste management etc

The scheme is an integral part of a comprehensive strategy to secure improvements to the private rented sector and is therefore closely aligned in its formulation to other initiatives such as the National Landlord Accreditation Wales Scheme.

Areas for Improvement

Joint protocols between agencies to be established to include the following goals:

- agreement on waste management standards,
- effective interventions for managing noise nuisance in a co-ordinated way through involving and clarifying role for landlords and universities
- agreement on security / fire standard for front entrance doors in conjunction with partners in order to reduce the high burglary rate in Cathays.
- Reduce the number of to-let signage in the area,

Key Risks

Lack of resource to:

Process the applications for licence received

Partners not able to commit to the project on a long term basis

High proportion of landlords fail to comply with requirements, which would result in a need for significant enforcement activity and slow progress with delivery of outcomes.

Improvement Planned – What will success look like?

At the end of the 5 year scheme (2014/15):

all rented houses in multiple occupation would be licensed and free from hazards to health (as identified requiring action by the Housing Act 2004).

Reduced burglary rate through the front door

Improved energy performance of properties in the area

Reduced number of to let signage

Increased proportion of landlords holding recognised training in property management

Local universities only advertise accredited landlords and/or licensed property

Reduced number of rats / mice complaints from domestic dwellings in the area.

Actions	Timescales
Establish and launch corporate /partnership working arrangements	
Mapping FOR LET properties (boards)	2010/11
Formal launch	2010/11
Establish joint protocols with other service areas / partners to recognise the goals of the schemes approach	2010/11
Prepare documentation to allow applications and advise landlords for standards	2010/11
Licence 18% of properties in the area (Anticipated total 1400)	2010/11
Embed the approach to additional licensing through working in partnership	
Continue to encourage landlords to become accredited under Landlord Accreditation Wales (or equivalent) by requiring through licence conditions that all licence holders undertake some form of recognised training course. (this links to the target for licensing during 2011/12)	2011/12

Licence 32% of properties in the area	2011/12
Continue to encourage landlords to become accredited under Landlord Accreditation Wales (or equivalent) by requiring through licence conditions that all licence holders undertake some form of recognised training course. (this links to the target for licensing during 2012/13)	
Licence 32% of properties in the area	2012/13
Provide all necessary advice, training and support to Cardiff University and UWIC so that they can publish an accommodation list in Feb 2012 that only contains properties run by accredited landlords.	2012/13

Future years to 2014/15

- Continue to licence properties in the area
- Ensure conditions attached to all licences issued are met
- Evaluate effectiveness of the scheme

Evidence

Baseline information to help evaluate success has been identified and the Council's Health Improvement Team is tasked to collate information over the course of the project to evaluate its effectiveness. Monitoring reports prepared by the Health Improvement Team annually will also take into account the success of the scheme by reviewing

Measures	Baseline 2009/10	Target 2010/11	Target 2011/12	Target 2012/13
Reduction in Pest Control issues and Crime statistics	Data currently being collated			
Improvement in conditions as identified by house condition surveys	See below – same info			
Analysis of works completed i.e. type and number	Fire Safety = 126 Amenities = 99 Security = nil Excess cold = nil	Fire Safety = 70 Amenities = 35 Security = 50 Excess cold = 40	Fire Safety = 180 Amenities = 80 Security = 120 Excess cold = 100	Fire Safety = 180 Amenities = 80 Security = 120 Excess cold = 100
Number of landlords who have attended accreditation courses	71	150	120	120

Theme 7 - Wales is an Energy Efficient, Low Carbon and Low Waste Society

WAG outcome – contribution to climate change mitigation

What are we trying to achieve?

'People in Cardiff have a clean, attractive and sustainable environment'

Create a more sustainable and greener city by progressing the Carbon Lite Agenda in collaboration with partners, specifically the Proud Capital Vision Forum for the Carbon Lite agenda. (The Terms of Reference for the Carbon Lite Representatives Group are attached in Appendix A, including the list of current member organisations.)

Current Strengths

Established programme of delivery via partnership working (internal and external)
Climate change recognised as one of the greatest threats to sustainability facing the world today
Cardiff is participating in the Carbon Trusts Local Authority Carbon Management Programme

Areas for Improvement

Reducing the Councils emissions – getting our own house in order
Reducing city wide emissions – engagement and partnership working

Key Risks

Resource limitations, particularly in the short term, could restrict choices over mitigation measures

Improvement Planned – What will success look like?

Increased awareness of the need to mitigate against climate change. We need to act now on climate change - if we don't take action now then it will cost us more in the long run to mitigate (Stern Review) plus it may be too late to prevent undesirable climatic changes. The rough climate change impacts that we can expect in Cardiff are: warmer, wetter winters; hotter, drier summers; more extreme weather events. Even if we stop all global emissions today we're still locked into a

certain amount of climate change due to atmospheric lag. Therefore there is need to increase awareness of the need to mitigate against climate change plus an actual reduction in emissions (mitigation).

The Carbon Reduction Programme within the Council is used as an example to help support and influence not only the Council but our partners reduce emissions across Cardiff (we are currently developing a methodology to collect a carbon baseline of key partner organisations).

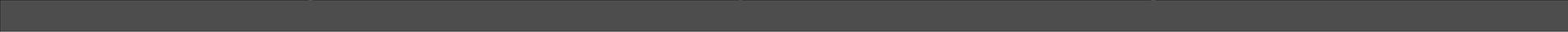
Actions	Timescales
Progress the Carbon Lite partnership action plan	
Sign the EU Covenant of Mayors	2010/11
Develop and launch the Carbon Lite Cardiff Action Plan in partnership with Vision Forum partners	2010/11
Participate in the EU Covenant of Mayors, including establishing a baseline of emissions across the city and developing and submitting a SEAP	2011/12
Participate in the EU Covenant of Mayors, including quantifying the carbon savings of suitable actions in the SEAP and promoting Carbon Lite via the organisation of campaign events (eg Energy saving Week, Wales Sustainability Week).	2012/13
Share learning, progress and issues of Carbon Lite and EU Covenant of Mayors with citywide partners, regionally (via SDCC network) and at a European level (via CAAC partnership).	2012/13
Progress the Carbon Management Programme	
Achieve a 5% reduction in weather corrected carbon emissions over 2009/10 emissions baseline for selected Council properties (Appendix B)	2010/11
Achieve a 10% reduction in weather corrected carbon emissions over 2009/10 emissions baseline for selected Council properties (Appendix B)	2011/12
Achieve a 15% reduction in weather corrected carbon emissions over 2009/10 emissions baseline for selected Council properties (Appendix B)	2012/13

These targets will be met via a combination of projects and compliance with legislation. For example:

- Continued roll-out of Council wide heating controls management system
- Continuation of building insulation programme
- Installation of energy efficient lighting in schools
- Installation of smart metering in majority of Council
- Carbon trading under the Carbon Reduction Commitment
- Provision of Display Energy Certificates
- Combined Heat & Power feasibility for all Leisure Centres
- Schools Energy Awareness Conference

Evidence

Associated actions from the Carbon Lite Cardiff Action Plan are completed. The Action Plan is monitored by the Proud Capital Vision Forum. Additionally the SEAP will be monitored and reported back to the Covenant of Mayors Office.



Background:

Cardiff aims to be a Carbon Lite City; by reducing our citywide emissions to below UK targets, and by identifying and adapting to the impacts of climate change. Working with partners and stakeholders is essential to achieve this city wide aspiration.

The Cardiff Community Strategy 2007-17 commits the Council to coordinate this work. As such a Carbon Lite Cardiff Action Plan has been developed in partnership with other Vision Forum members and major employers.

Whilst members of Carbon Lite Cardiff have agreed to collaborate, they recognise that success depends on effort from all sectors of the Cardiff community – public, private and voluntary – and the general public.



Role of the Group:

To provide an opportunity for organisations to discuss key issues and generate joint solutions

To share best practice and learn from one another

To deliver appropriate actions in the Carbon Lite Cardiff Action Plan

To consider options for joint working and to collaborate where beneficial

To identify resources required to progress the Carbon Lite Cardiff agenda and to feedback key citywide issues to the Vision Forum

Membership of the Group:

The following Vision Forum organisations and major employers are currently members of the Group:

BBC Cymru Wales
Cardiff and Vale NHS Trust
Cardiff Bus
Cardiff Council
Cardiff International Arena
Cardiff University
Celsa
Environment Agency Wales
Integrate Consortium
Job Centre Plus SEW District
National Assembly for Wales
National Museum Wales
South Wales Fire and Rescue
South Wales Police Authority
UWIC
Voluntary Action Cardiff
Wales Millennium Centre
Welsh Water

Support provided by:

Sustainable Development Unit, Cardiff Council – to arrange meetings and coordinate action
Carbon Lite Working Group – to provide steer on Carbon Lite work
Vision Forum key contact (John Harrison, EAW) – to report back progress to the Vision Forum on Carbon Lite

Frequency and record of meetings:

Meetings to be held 3-4 times per year
Minutes to be made available to all Group members
Regular reports provided to the Vision Forum on progress and issues

Cardiff Council Outcome Agreement
Energy related carbon dioxide emissions baseline for major Cardiff Council buildings

Site	Code	Tonnes CO2 2009-10
Cantonian High School	EH06N	278
Cardiff High School	EH09N	410
Central Library		263
Channel View Leisure Centre	ED055	186
City Hall	C0798	1,061
County Hall	GC15C	2,248
Eastern Leisure Centre	C0068	332
Fairwater Leisure Centre	C0067	368
Fitzalan High School	EH17P	778
Global Link	HQ002	232
Howardian Community Education Centre	EC91C	393
Llanedeyrn High School	EH22N	369
Llanishen High School	EH24N	513
Llanishen Leisure Centre	C0069	634
Llanrumney High School	EH25C	343
Maindy Swimming Pool & Cycle Track	C0080	455
Michaelston Community College	EH18P	347
Pentwyn Leisure Centre	C0070	626
Procurement & Supplies Depot	FS01P	128
Radyr Comprehensive School	EH26N	555
Rumney High School	EH27C	471
Splott Swimming Pool	C0082	277
St David's Hall	C0064	541
St Illtyd's Catholic High School	EH86C	179
St Teilo's C.W High School	EH62N	379
The Bishop Of Llandaff C.W High School	EH61N	394
Western Leisure Centre		509
Whitchurch High School (Lower)	EH32N	520
Whitchurch High School (Upper)	EH31N	407
Willcox House	HQ001	426
Willows High School	EH33C	358
Ysgol Gyfun Gymraeg Glantaf	EH34N	365
TOTAL : 32 items		15,343

Theme 8 -The Environment is protected and sustainable

WAG outcome - Enhancing the quality and enjoyment of the natural environment.

What are we trying to achieve?

'People in Cardiff have a clean, attractive and sustainable environment'

Work to protect and enhance the natural environment through the implementation of the Countryside Strategy, River Valley Corridor Action Plans and the Local Biodiversity Action Plan. We will achieve this by working in collaboration with Countryside Forum, River Valleys Steering Groups and Cardiff Biodiversity Partnerships.

Current Strengths

We have a good track record of working in partnership to deliver projects that enhance and improve access to the natural environment. Our commitment to delivering a strategic approach can clearly be seen as we work towards delivering the priorities in the Local Biodiversity Action Plan, and the linked the River Valleys Action Plan and Countryside Strategy. Priorities are agreed annually with the Countryside Council for Wales. This Outcome Agreement therefore deals with the 2010/11 year and will be updated annually to reflect the future years' priorities and levels of funding.

Areas for Improvement

Cardiff must continue to enhance and protect its green and blue infrastructure.

Key Risks

Limited resources available in terms of grant funding and partners capacity to engage. The current Programme of activity is annually negotiated with the Countryside Council for Wales.

Improvement Planned – What will success look like?

Cardiff has a strategic network of green and blue infrastructure providing corridors for recreation and biodiversity. Cardiff's existing valuable natural environment resource will be protected and enhanced.

Actions	Timescales
<p>River Taff Corridor Action Plan</p> <p>Delivering a minimum of three projects that help to deliver the Projects set out in the Action Plan (linked to the LBAP) agreed by steering group</p> <p>Hailey Park Code of Conduct The Taff Trail runs through Hailey Park in Llandaf North and is well used for recreation and commuting purposes. User conflict has been an issue within this area for sometime and as a result it was considered appropriate to pilot a Code of Conduct.</p> <p>Forest Farm Interactive Interpretation Post and Board An Interactive Interpretation Post featuring 8 different bird songs common to Forest Farm to be installed.</p> <p>Hailey Park Wildflower Meadow A new interpretation board explaining the importance of the Meadow to be installed by March.</p> <p>History Web page Will provide information for users on history along the Taff Corridor. It is also hoped that the provision of this type of information will attract new users into the natural environment.</p>	<p>2010/11</p>
<p>River Ely Action Plan</p> <p>Delivering a minimum of three projects that help to deliver the Projects set out in the Action Plan (linked to the LBAP) agreed by steering group</p> <p>Cross Border Walk Leaflets Two circular walks to be developed: 1. St Fagans/St George's (in the Vale) walk and 2. Trelai Park / Leckwith Woods. Working with the Vale of Glamorgan the route is to be surveyed and leaflets produced.</p> <p>Plymouth Great Woods Paths Improvements to the path in Plymouth Great Woods.</p> <p>Grangemoor Park Projects Installation of new cycle stands.</p>	<p>2010/11</p>

River Rhymney and Nant Fawr Corridor Action Plan

Delivering a minimum of three projects that help to deliver the Projects set out in the Action Plan (linked to the LBAP) agreed by steering group

Parc Tredelerch Path

A new section of path will be laid in Parc Tredelerch to create a cycle route that links the existing provision in the park with the Wales Coast path. The Wales Coast Path and the Rhymney Trail will then follow the same route to the foreshore.

Friends of Group Activities in the Nant Fawr

Friends of Cefn Onn working with the Council to convert an existing office in the car park to a Friends/visitor/interpretation facility, opening up view points and practical works including clearing out the main pond. Friends of Ceod y Felin working with the Council to create a tree sculpture, and undertaken woodland clearance for a new wetland area.

Promotion of the Nant Fawr Route

Working with the Friends of Nant Fawr and Parks Services to raise awareness of the proposed Local Nature Reserve, and start signposting Nant Fawr Trail.

Countryside on Your doorstep

Delivering a minimum of three projects that help to deliver the Joint Vision Statements set out in Cardiff's Countryside Strategy (2005).

2010/11

Roath Park Bird Sign

Install an additional bird sign raising awareness of the birdlife around the Lake.

Taff Ely Ridgeway Walk Leaflet

Produce a leaflet for the Ridgeway Walk from Margam Park to the Caerphilly Border.

Sustainable Development for Wildlife and Habitats in Cardiff Bay

Hold two educational days at Bryn Hafod School, Llanrumney to enable pupils to have a hands on experience to explore, discover and record wildlife and habitats in Cardiff Bay including the River Ely and Taff.

Local Biodiversity Action Plan - implement the habitat and species action plans which comprise the Local Biodiversity Action Plan for Cardiff	
Habitat management and creation by writing management plans for 11 sites	2010/11
Research and monitoring projects around grassland, reedbed and pond habitat; species surveys for bats, dormice, great crested newt, pied flycatcher, reptiles, silver washed fritillary and crayfish; survey 10% of SINC sites	2010/11
Awareness raising through the production of the Cardiff Biodiversity Bulletin, an event for International Day of Biodiversity, a week of events for Wales Biodiversity Week	2010/11
Develop and agree future years plans and activities	
Under the 3 River Corridors Action Plans and Countryside on your Doorstep the following will be delivered: Access and Recreation Projects Biodiversity Projects Interpretation and Education Projects Community engagement / capacity building projects	20011/12
Delivery of the Local Biodiversity Action Plan through the implementation of the habitats and species action plans	20011/12
Under the 3 River Corridors Action Plans and Countryside on your Doorstep the following will be delivered: Access and Recreation Projects Biodiversity Projects Interpretation and Education Projects Community engagement / capacity building projects	20012//13
Delivery of the Local Biodiversity Action Plan through the implementation of the habitats and species action plans	20011/12

Evidence

Projects implemented in Cardiff's Countryside through the River Valley Corridor Action Plans and the Local Biodiversity Action Plan.

Delivery of the annual Countryside Council for Wales grants programme

Theme 9 – Our language, culture and heritage thrives

WAG outcome – Participation in sports and active recreation increases

What are we trying to achieve?

'People in Cardiff are Healthy'

Work in partnership with Sport Wales to develop and deliver the Local Authority Partnership Agreement. We will achieve this by working in collaboration with sports clubs, citizens and communities.

Current Strengths:

A 3 year strategic approach has been adopted in Cardiff with key themes for delivery and partner engagement. The LAPA delivery plan is based on recognised annual objectives and therefore future years objectives are agreed annually. This makes the delivery approach responsive to the needs of the communities, customers and citizens of Cardiff. This Outcome Agreement therefore deals with the 2010/11 year and will be updated annually to reflect the future years' objectives.

Areas for Improvement

Women and Girls Participation: At Primary School age, there are still more registrations overall by boys (67% male, 33% female) this further breaks down into school registrations 56% male, 44% female and community registrations 87% male, 13% female. The measure for this is determined by Sport Wales and WAG through the Sport and Physical Activity National Forum and CORL

Drop off participation rates amongst teenagers: We continue to address the drop off between KS3 – KS4. As 5x60 enters its 3rd year, work will be undertaken to retain key stage 4 pupils to the project, as they have had the opportunity to be part of 5x60 since joining their comprehensive schools. The measure for this is determined by Sport Wales and WAG through the Sport and Physical Activity National Forum and CORL. The specific measure is to focus on increasing 20, 30 and 50 times attendances.

Participation in physical activity: The measure for this is determined by Sport Wales and WAG through the Sport and Physical Activity National Forum and CORL.

Key Risks

Current financial climate, public sector spending cuts and resource restrictions could hinder future development. Sport Wales are facing similar financial pressures with no assurances that the core programmes will be protected, the risk associated with this is the decline in participation in sport and physical activity with a causal effect of health decline of the nation in the long term.

Improvement Planned – What will success look like?

People in Cardiff will have greater access to sport and recreation opportunities to change attitudes and behaviour that lead to a measurably healthy population.

With 3 years of resources invested in Cardiff through the LAPA, our key measures for success are changing to reflect not only participation but frequency of participation to meet the required levels of activity to improve health. We are focussing on sustainable activity that joins up the work in the core programmes to local clubs, facilities and community organisations.

We are carrying out a priority sport exercise to determine where future investment should be made and to ensure resources are targeted in the right areas. A gap and needs analysis is being carried out sport by sport. These areas will inform us of the most effective and efficient use of LAPA resources based on a robust rational and evidence of need.

Measures have been set through the Sport and Physical Activity National Forum and reported into CORL, these measures (62 in total) are approved by Sport Wales and WAG as a set of common core KPIs for the industry. Therefore the method of demonstrating improvement is through the approved measures (spreadsheet attached)

Actions	Timescales
Implement the 'Active Adults Back to Sport' programme	
Train mentors from the agreed areas of West and East of the City and STAR Leisure Centre	2010/11
Set up Netball and Hockey sessions in the West and East of the City and STAR Leisure Centre	2010/11
Train women from these communities to become coaches	2010/11
Active Young People	
Develop a partnership with the Urdd to deliver participatory opportunities through the medium of Welsh	2010/11
Continue to implement the '5 x 60 programme'. (Baseline data will be gathered with targets set annually to increase the % of participation) Cardiff has 20 Secondary Schools with each school having a part time 5x60 sport co-ordinator. Each Officer carries out an audit of activity and research into pupil choices, this evidence is then used to provide appropriate activities in extra curricular time with each officer working to an individual, school/community	2010/13

specific plan. We have set common themes for development and measuring which is detailed in the attached Corporate Plan Outcome summary sheet and AYP report 2009/10. An example Officer Action Plan is also attached for information.	
Establish a volunteer programme	
Set up volunteer led health programme for BME families	2010/11
Promote volunteering opportunities through volunteering organisations	2010/11
Develop a programme of education, training, and deployment of coaches and volunteers to improve quality and build capacity in clubs and organisations in partnership with UWIC (2012 Olympic and Paralympic Games Legacy)	2010/11
Developing future years programmes – LAPA additional	
Develop the programmes for 2011/12, agree with Sport Wales	2010/11
Implement the agreed programme for 2011/12	2011/12
Develop the programmes for 2012/13, agree with Sport Wales	2011/12
Implement the agreed programme for 2012/13	2012/13

Evidence

The LAPA is managed through a number of Service Level Agreements and performance is monitored on a quarterly basis by the LAPA Management Board and Sport and Physical Activity Steering Group. Individual Officer Action Plans which contribute to the above objectives that are reviewed against targets set through the quarterly review, these will be monitored through quarterly LAPA meetings with Sport Wales.

We rely on Sport Wales Bi annual survey to provide the baseline data. However this comes with a minor risk as the percentage of population used for the survey is not reflective of Cardiff's demographic and is not robust enough to set coherent targets. The next survey results will be available in early 2011 from Sport Wales.

Our current position only allows us to measure specific project information NOT the overall Cardiff picture as a percentage of population.

Measure	Baseline 2009/10	Target 2010/11	Target 2011/12	Target 2012/13
The percentage of children participating in extra curricular activities (<i>Combined Dragon Sport 7-11 and 5x60 11-16</i>)	39.8%	40%	42%	45%
The percentage of children (11-16 on the 5x60 programme) achieving at least 60	26.48%	30%	35%	40%

minutes of physical activity five times or more (figures by academic year)				
The percentage membership of sports clubs (In Priority Sports) (SCW data from their bi annual survey only records Adult club membership 15+)	16%	18%	23%	28%
Physical Activity participation males (Combined Dragon Sport and 5X60 - 7-16yrs, 2010 Academic year)**	60%	58%	56%	54%
Physical Activity participation females (Combined Dragon Sport and 5X60 - 7-16yrs 2010 Academic Year)	40%	42%	44%	46%
Total number of coaches, volunteers and leaders trained	865	865	900	925

* The Sport Wales Bi annual survey provides the high level data to inform our measures and targets. There has been a delay in the last survey results and these are hoped to be produced in early 2011. This will provide results under the Sport Cardiff Banner for 2009.

** These percentages represent the gender split on our programmes. Therefore the objective is to bridge the gender gap by increasing the percentage of females taking part on our schemes, as the % of girls increases the % of boys will decrease so that we get to a point in future where we have equal representation of boys and girls on our schemes.

Theme 10 – Public Services are efficient and provide value for money

WAG outcome – More efficient and effective asset management

What are we trying to achieve?

Improved outcomes for the city and its citizens by working through strong partnership

Improve service delivery to our customers through a network of buildings that are accessible. We will achieve this by working in collaboration with the Cardiff Local Service Board.

Current Strengths

Experience of developing relationships with our partners e.g. health around the use/sale/purchase of buildings

Areas for Improvement

Cardiff Council makes best use of the 840,000 sq feet of office accommodation and other property assets and by working in partnership there is better understanding and use of assets across the public services in Cardiff

Key Risks

Partners across Cardiff need to actively engage and support the need to review accommodation and assets

Improvement Planned – What will success look like?

Customer access and accessibility become key features of planning services for the citizens, communities, and customers of Cardiff

Actions	Timescales
Undertake a review of accommodation and assets (within the Council)	
Undertake an audit of accommodation and assets	2010/11
Review of structures and processes across the Council	2010/11
Determine the requirements for accommodation for decision including a 3 year implementation plan	2010/11
1st year of implementation (subject to approval)	2011/12
2 nd year of implementation (subject to approval)	2012/13
Undertake a review of accommodation and assets (across the LSB)	
Exchange property data	2010/11
Identify an electronic system for collation of data across the LSB	2010/11
Establish a baseline of accommodation assets	2011/12
LSB Estates Group select and agree areas/accommodation which will form the pilot studies	2011/12
Progress pilot studies in localities in Cardiff	2011/12
Agree and implement the electronic system as the main system to hold property data across the LSB	2012/13
Produce a Land and Property Strategy that maximises the use of property assets across the public services in Cardiff	
Work with the LSB to understand the office/property requirements	2010/2011
Agree a land and property strategy including a 3 year implementation plan	2010/2011
1st year of implementation (subject to approval)	2011/12
2 nd year of implementation (subject to approval)	2012/13

Evidence

It is too soon to determine specific targets and outputs/ outcomes for the following aspects at this stage. Putting specific figures against these items is going to be a particularly challenging exercise, given the number of variable factors and inherent uncertainties and market related volatilities. However we will review progress against a range of factors including:

- Release of assets
- Generation of property receipts
- Reduction in revenue burden
- More appropriate use of the estate
- Improving customer access and accessibility which will be measured through a combination of surveys and customer satisfaction questionnaires
- WAO review/assessments of Asset Management as part of the Wales Programme for Improvement (2009)

Measures	Target 2010/11	Target 2011/12	Target 2012/13
Release of assets	Establish baseline	Set targets for 11/12;12/13	Target to be agreed
Generation of property receipts		Establish baseline Set targets for 12/13	Target to be agreed
Reduction in revenue burden		Establish baseline Set target12/13	Target to be agreed
Improving customer access and accessibility	N/A	Establish baseline Set target	Target to be agreed